**BIM[[1]](#footnote-1) Acceleration Committee (BAC) - TERMS OF REFERENCE AND MEMBERSHIP**

**Purpose of the Committee**

The [Building Information Modelling] BIM Acceleration Committee (BAC) has the primary roles of:

1. Promoting the application of BIM, by both actively promoting better building process through its use and removing barriers to it use
2. Identifying and championing initiatives that build better performance including improving productivity, safety and building quality
3. Providing governance of any initiatives or projects the BAC engages in
4. Providing a conduit between Industry, Tertiary Education and Government in relation to the use of BIM
5. Monitor the use of BIM across its range of uses.

Through their participation, individuals on the BAC shall undertake to represent their profession for the benefit of the overall community.

The BAC is advisory in nature, rather than decision making.

The BAC is not a funding body. The BAC has secured up to $250,000 from BRANZ for the three financial years ending March 2020. This funding is for activities that will accelerate the adoption of BIM and are consistent with BRANZ research funding requirements.

**Membership of the BAC**

The committee shall be no less than nine and no more than fifteen people. Membership is voluntary but by invitation from the committee, and aims to have representatives of the following sectors of the industry:

1. Building Research
2. Design and Architecture
3. Building Engineering
4. Construction Systems (Building and Construction Industry)
5. Building Constructor
6. Project management
7. Subcontractors
8. Asset and or facilities management
9. Academia
10. Surveying
11. Central Government Building & Construction
12. Chair and Secretariat

In addition to representation, members must bring some or all of the following skills and experience (ideally in the design, construction or operation of constructed assets).

1. Promoting the adoption of new technology / ways of working
2. Influencing / leading sectors in change
3. Governance of change / technology adoption programmes, including monitoring progress
4. International connections on adopting and promoting the use of BIM
5. The use of BIM

**Committee Chair**

The position of Chair will be voted on annually; applicants for the position being invited from the BAC membership and voted on by a show of hands at the nearest BAC meeting to the year end (31st March) that’s feasible.

**Out of scope**

The acceleration committee will not promote any specific technical solutions or endorse any vendors or specific products.

**Conflicts of interest**

The group are to be representatives of the industry, and hence will not be representing their own commercial interests. Therefore, matters which may provide specific commercial advantages to participants will not be considered in this group.

**Meetings**

The BAC shall meet five weekly, or as required, in agreement with the members.

Sub groups for specific initiatives and projects will determine their own meeting schedule.

The BAC will publish minutes of its meetings as soon as practicable following its meetings on the [www.BIMinNZ.co.nz](http://www.BIMinNZ.co.nz) website.

**Meeting Agenda**

1. Introductions
2. Report back on status of actions from last meeting
3. Programme update
4. Project updates
5. General business
6. Next meeting

**Current Membership**

1. Andrew Field – Beca
2. Andrew Reding – (Chair)
3. Andy Lyon - KiwiRail
4. Dennis Burns – Archaus
5. Gary Davenport – University of Auckland
6. Glenn Jowett – Beca
7. Heather Staley – NZ Defence Force
8. Melanie Tristram – Jasmax
9. Renee Clark – Contractor
10. Samantha Johnston – AECOM (secretary)
11. Steve Appleby – IIMBE
12. Steve Ritchie – Hawkins
13. Vicente Gonzalez – University of Auckland

**Alternate members**

Alternate members will be accepted when a member is expected to be absent for more than two consecutive meetings and the recommended alternate is acceptable to the committee.

**Role of Members**

* To act as a two-way communication conduit between their industry sector group and the BAC including provision of feedback on specific initiative and projects
* Promote the use of internationally recognised building and location based open information standards
* Provide feedback on opportunities for additional initiatives to improve sector productivity, industry safety and building quality
* Participate in governing any initiative or projects that the BAC supports
1. Building Information Modelling [↑](#footnote-ref-1)